

Families First Training

*** PPSO ***

User Instructions

The attached Training spreadsheet outlines the scheduled dates and times for CWA and PowerTrack training. All sessions will be conducted remotely, via conference call dial-in and web site conference.

Participants must register for a session in advance. If there are no participants for a given time, then that session will be cancelled.

Descriptions

Session: CWA - PPSO

Length = 4 hours

This session covers the training requirements that are outlined in Section II c of the “How to Participate - PPSO” document.

With your request, please submit:

- e-mail subject line “(your site name), (your GBLOC) - CWA Training Request for (date)”
- PPSO Site and GBLOC
- Main Site Contact Name, e-mail and phone number
- Number of people to be trained
- Number of phone lines that you plan to use

In order to schedule, please send an e-mail to:

Art Clabon: clabonA@sddc.army.mil

Session: PowerTrack - PPSO Overview

Length = 1 hour

This session covers the training requirements that are outlined in Section II b of the “How to Participate - PPSO” document.

To schedule, contact:

US Bank/PowerTrack Help Desk at (866) 561-6930, or

e-mail: powertrack@usbank.com (Enter “HHG” in the subject line)

With your request, please submit:

- PPSO Site and GBLOC

- Main Site Contact Name, e-mail and phone number

Session: PowerTrack – (Certification Officer) CO Rules

Length = 1 hour

This session covers the training requirements that are outlined in Section V of the “How to Participate - PPSO” document.

To schedule, contact:

US Bank/PowerTrack Help Desk at (866) 561-6930, or

e-mail: powertrack@usbank.com (Enter “HHG” in the subject line)

With your request, please submit:

- PPSO Site and GBLOC
- CO Name, e-mail and phone number